

Governing Board Meeting
Tuesday, August 16, 2005
12:15 - 4:00 PM
10 North San Pedro Road, San Rafael
Conference Room Number 1018

Meeting Notice and Agenda

Starting at 12:15 PM, a light lunch will be served to all those attending training session on Hourly Task Guidelines and completing a survey. If you be here for lunch, please RSVP to our office at 415-499-1024 by Friday, August 12.

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|--|-----------------|--------|-----------------|
| 1 Call to Order | 12:30 PM | | Meyer |
| 2 Introduce Board Members and Members of the Public | | | Meyer |
| 3 Review Agenda | | ACTION | Meyer |
| 4 Approve Minutes of July 26, 2005 | | ACTION | Meyer |
| 5 Open Time for Public Comment. <i>(Public comments are limited to 3 minutes per person. The public is invited to make comments on Closed Session agenda items, or other items of public interest not listed on the Agenda, at this time.)</i> | | | Meyer |
| 6 Hourly Task Guidelines | | | |
| a) Review and discuss state survey | | | Meyer/Stansbury |
| b) Discussion and approval of Hourly Task Guidelines letter to State Department of Social Services from Governing Board | | ACTION | Meyer/Stansbury |
| 7 Reports/New Business | 2:30 PM | | |
| a) Chair's Report | | | Meyer |
| b) Executive Director Report | | | Stansbury |
| c) Health & Human Services Staff Report—Chopson, Ravani or Pullen | | | County Staff |
| d) Staff Reports | | | |
| i) Registry Manager | | | Pollard |
| a) Presentation of Registry Statistics | | | |
| b) Presentation of Provider Training Results | | | |
| ii) Finance Director | | | Eells |
| a) Presentation of Provider Benefits Statistics | | | |
| b) Overview of Finance Activities | | | |
| e) Finance Committee | | | Roberts |
| i) Report deferred to September Meeting | | | |

- ii) Next meeting scheduled September 26, 2005
- f) Board Development Committee Weber
 - i) Report on meeting of August 4, 2005
 - ii) Presentation of Board Self Assessment Survey Stansbury
- g) Labor Management Committee Norstebon
 - i) Approve Policy on Extension of Health and Dental Benefits ACTION
 - ii) Next Meeting Delayed Until Conclusion of Labor Bargaining
- h) Outreach Committee Taylor
 - i) Report on Meeting of July 26, 2005
 - ii) Report on Visit to IHSS Public Authority of Santa Cruz Malardino
- i) Statewide Advisory Committee Weber
 - i) Report on July Meetings
- j) IHSS Back-Up Provider Program Wendt
 - i) Report on Meeting of August 9, 2005
 - ii) Approve New Committee Name ACTION Wendt
 - iii) Present survey of consumer needs for urgent support system Stansbury
 - iv) Next Meeting September 20, 2005
- k) Use of Public Authority Training Funds to pay for on-the-job provider training ACTION Roberts
- l) Closed Session **3:15 PM**
 - i) Update on Status of Wage and Benefit Negotiations Norstebon
- 8 Report on Closed Session **3:45 PM**
- 9 Next Meeting September 27, 2005
- 10 Recommend Agenda Items for Next Meeting September 27, 2005 Meyer
- 11 Adjourn Meyer

DRIVING DIRECTIONS: 101 North or South—Take the Civic Center/North San Pedro Road exit. Turn right at stop light onto San Pedro Road. Turn right into driveway immediately past Building 20, and proceed back to Building 10. Room 1018 is located at the rear of the building outside the double wooden doors. The meeting room is directly accessible from the west side of the parking lot.

GOLDEN GATE TRANSIT: (Northbound) Take the Number 57 or 59 Novato bus, (Southbound) take the 57 or 59 San Rafael bus. Get off at the Civic Center Drive and North San Pedro Road stop. Cross North San Pedro Road at stoplight and continue approximately one block along San Pablo Road to Building 20. See above for directions to the meeting room.

American Sign Language interpreters and assistive listening devices may be requested by calling (415) 499-6172 (TDD) or (415) 499-7396 (voice) at least 72 hours in advance of the meeting.